

MEMORANDUM FOR:423 FSS/FSR

FROM: _____
(Name of Private Organization)

SUBJECT: Privacy Act Statement

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 8012

Principle Purpose(s): To provide the Services Squadron, RAF Alconbury (United Kingdom) with statistical data about the officers and board of governors of the private organizations so that those members can be duly notified in a timely manner during emergencies, annual reviews, formal and informal inquiries or investigations, and so they can be contacted by persons interested in becoming a member of the organization.

Routine Uses: See "Principal Purpose(s)"

Disclosure Is Voluntary: The information is privileged and cannot be disclosed without your consent. You are not required to complete this form; however, you cannot serve as an officer or on the board of governors if the information is not provided to the 423rd Force Support Squadron. In addition, failure to disclose this information will preclude the inclusion of your private organization in any fund-raising events.

CURRENT OFFICERS (Private Organization only)

DATE ELECTED _____

President:

Name	Daytime Contact Number	Email Address	Signature

Vice President:

Name	Daytime Contact Number	Email Address	Signature

Secretary:

Name	Daytime Contact Number	Email Address	Signature

Treasurer:

Name	Daytime Contact Number	Email Address	Signature

ADDITIONAL OFFICERS (IF APPLICABLE)

Name	Daytime Contact Number	Email Address	Signature

Name	Daytime Contact Number	Email Address	Signature

The above signatures indicate the Privacy Act Statement has been read and that requested information is given for the above-stated purposes to the 423d Force Support Squadron.

Private Org Office Use Only

Added to Database _____

Added to Contacts _____