

MEMORANDUM FOR 423 FSS/FSR

FROM:

SUBJECT: Request for Waiver of Insurance

1. The above mentioned private organization requests a waiver of insurance pursuant to AFI 34-223, para. 10.11.
2. Based on our activities, we believe that our risk of liability is negligible. Our activities include:
_____.
3. We have made our members aware that without liability insurance, members are jointly and severally liable for the obligations of our organization. They understand that the absence of liability insurance places their personal assets immediately at risk in the event of liability. Despite that risk, our members still desire to waive the liability insurance as documented in the attached Notice of Waiver of Liability Insurance.
4. If you have any questions, please contact Name at Phone and/or email . Thank you for your consideration.

Name (printed): _____

Position in PO: _____

1st Ind, 423 ABG/CC

MEMORANDUM FOR:

I approve/disapprove this request.

CHRISTOPHER J. BROMEN, Colonel, USAF
Commander, 423d Air Base Group

NOTICE OF WAIVER OF LIABILITY INSURANCE

(Name of Organization) is seeking to waive the requirement to maintain liability insurance because the officers of the board have concluded that the risk of liability is negligible.

Members are jointly and severally liable for the obligations of the organization. If the Installation Commander approves our waiver request, the absence of liability insurance places the personal assets of the members at risk in the event of liability.

I UNDERSTAND AND AGREE:

Name (print)	Signature	Date	Name (print)	Signature	Date